

**City of Monroe**  
**Appeals/Variance/Special Exceptions Application**

Meeting Date \_\_\_\_\_ at 6:00 P.M. held in the Monroe city Auditorium

**Your representative must be present at the meeting.**

Address \_\_\_\_\_ Council District \_\_\_\_/\_\_\_\_ Map and Parcel # \_\_\_\_\_  
Zoning \_\_\_\_\_ Acreage \_\_\_\_\_ Proposed Use \_\_\_\_\_ Road Frontage \_\_\_\_\_ ft. / on  
\_\_\_\_\_ (street or streets)

Applicant	Owner
Name _____	Name _____
Address _____	Address _____
Phone # _____	Phone # _____

Request Type: (check one) Appeal \_\_\_ Variance \_\_\_ Special Exception \_\_\_

Describe Request: \_\_\_\_\_  
\_\_\_\_\_

State reason for request and how it complies with the Zoning Ordinance section 14.4(3) (a)-(d)(see attached):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check all that apply: Public Water: \_\_\_\_\_ Well: \_\_\_\_\_ Public Sewer: \_\_\_\_\_ Septic: \_\_\_\_\_

Items to be submitted with request:

- |  |   |
|--|---|
| <input type="checkbox"/> Recorded deed               | <input type="checkbox"/> \$100.00 Application Fee (Single Family) |
| <input type="checkbox"/> Survey plat                 | <input type="checkbox"/> \$300.00 Application Fee (Multi-Family)  |
| <input type="checkbox"/> Site plan to scale          | <input type="checkbox"/> \$200.00 Application Fee (Commercial)    |
| <input type="checkbox"/> Proof of current tax status |   |

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_

PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE BOARD OF APPEALS MEETING

\*Property owners signature if not the applicant

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Notary Public Commission Expires : \_\_\_\_\_

I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_